

**IFTA AUDIT COMMITTEE TELECONFERENCE MINUTES**  
**August 18, 2015 at 11:30 EST**

**Jurisdiction Representatives:**

Dave Nicholson, Chair, OK  
Jeff Hood, Ex-Officio, IN  
Bob Gattinella, RI  
Diana Kay, FL  
Jimmy Tompkins, AL  
Beth Duda, AZ

Helen Varcoe, MT  
Maxime Dubuc, QC  
Stacey Hammock, WY  
Joel Foreman, NE  
Kristie Zanis, NH  
Lynden Landholm, KS

**Board Liaisons:**

Steve Nutter, VA  
Joy Prenger, MO

**IFTA Inc. Advisors:**

Debbie Meise  
Lonette Turner

**Roll Call:** Bob Gattinella, Lynden Landholm, and Joy Prenger were absent.

**Review Minutes**

Approval of July 14, 2015 minutes; Helen motioned and Diana second, motion carried, minutes pass.

**Old business:**

**Recap of IFTA ABM:**

Ballot 3 was discussed in the Town Hall meeting. There seems to be a great deal of support for the ballot since changes were made. The ASSC has indicated that all their concerns have been satisfied and the ballot should move forward.

The comment period for ballot 7 regarding interest ends on the 24<sup>th</sup>. The short track ballot regarding the PCRC process to require all reviews be done electronically has failed. There was discussion that this should be an option for the jurisdictions.

Ballot 4-2014 regarding what counts as an audit failed because there were not enough votes. There was suggested wording and discussion on how to redo a ballot regarding this issue. Helen, Jimmy and Stacey were on this subcommittee. They will review and rework it to have something ready for the September call.

The PCRC brought up the sample size for peer reviews and thought it should be based on population size instead of the same number for each jurisdiction. This would be a change to their manual ratified by a vote by the commissioners.

**2016 Workshop:**

The planning committee will have another call tomorrow. Last month they worked on the agenda and how many days to have breakouts. They are working on a formal agenda and getting some working committees together. They also discussed the demo and logistics of the driverless truck. The truck will not be there but there will be someone there to do a presentation.

Dave asked everyone that has GPS questionnaire to send it to him. Diana and Joel both mentioned they will send theirs. Stacey will send her audit questionnaire as well.

**New business:**

**Industry Average**

This audit tool from Nebraska was last updated in 2013. There was discussion as to whether this should be a document that is maintained by the AC or just an audit tool to be posted on the IFTA website. Maxime volunteered to be on a subcommittee to work on this issue. Joel explained their process on how they came up with those figures.

Jeff discussed an e-mail he received from Bob Pitcher regarding a fuel study. He wasn't sure the audit committee should put out something like this. He thought we could explore other resources and let people pick and choose what they would like to use as an audit tool. Jeff will send everyone the e-mail he received from Bob Pitcher.

It was suggested using 3 resources and a repository on the website for jurisdictions to determine how and when to use them. This way the AC is just providing this information as an audit tool.

**Other business:**

Dave and several others thanked Beth for her response to Jeff Biermann last week.

**Action items:**

Review the sources discussed on mpgs.

Confirm the number of breakouts for the Workshop.

Helen motioned the meeting be adjourned. Diana second. Motion carried.